

ORDINANCE NO. 1272

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO BUSINESS LICENSE PROCEDURES AND AMENDING SECTION 5.01.080 AND 5.01.090 OF THE GIG HARBOR MUNICIPAL CODE TO PROVIDE FOR THE STATE OF WASHINGTON DEPARTMENT OF LICENSING DEPARTMENT CHANGE FROM MASTER LICENSING SERVICE TO DEPARTMENT OF REVENUE'S BUSINESS LICENSING SERVICE.

WHEREAS, in 2006 the city adopted Ordinance No. 1049 in order to improve customer service by authorizing the Washington State Department of Licensing's Master Licensing Services to perform business licensing services; and

WHEREAS, Washington State has changed the business licensing division from Master Licensing Services to the Department of Revenue's Business Licensing Services; and

WHEREAS, in order reflect this change it is necessary to amend the municipal code;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Sections 5.01.080 and 5.01.090 of the Gig Harbor Municipal Code are hereby amended to read as follows:

5.01.080 Application procedure.

A. Any new non-exempt business shall make application for a business license prior to commencing business in the city. Application for license shall be accomplished by filing a Master Application through the state Department of Licensing's Master License Service Department of Revenue Business Licensing Service, in coordination with the city license officer. Persons applying for a license must pay a fee as established by the city council by periodic resolution, and the Master License Business Licensing Service's handing fee.

B. The city license officer is authorized to prepare a schedule of fees for general business licenses issued, and when approved by the city council by resolution, such schedule shall govern the amount of the city license fee.

C. Application for a business license shall be made either at the City of Gig Harbor or with the State of Washington Department of Licensing Revenue Business Licensing Service, on a form to be furnished for that purpose and shall be accompanied by the proper fee. Each application submitted in person or by mail shall be signed by the person, or other authorized representative of the firm or corporation to be licensed. If an application is denied, the city business license fee shall be returned to the applicant.

D. No license shall be issued until the application has been fully completed and all applicable ordinances have been fully complied with. In addition, any business requiring a state or federal license shall obtain said licenses and provide proof of their issuance with the application prior to the issuance of a city business license.

E. City business licenses shall be granted annually and have an expiration date as determined by the State of Washington Department of Licensing Revenue Business Licensing Services in cooperation with the City, but shall have a term of at least one year. The license term or expiration date will be coordinated with the terms or expiration date of all other licenses or permits required by the State for each license.

5.01.090 Renewal.

A. All businesses shall renew their business license each year. Businesses must pay a renewal fee as established by the city council by periodic resolution, and the Master License Service's Business Licensing Services processing renewal fee.

B. If any license issued under this chapter is not renewed by the date of expiration of the existing license, then a new application must be submitted and accompanied by a fee of 50 percent of the amount of the combined licensing fees due, up to \$150 maximum.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after publication of a summary, consisting of the title.

PASSED by the Gig Harbor City Council and the Mayor of the City of Gig Harbor
this 28th day of October, 2013.

CITY OF GIG HARBOR

Charles L. Hunter
CHARLES L. HUNTER, MAYOR

ATTEST/AUTHENTICATED:

By: Molly Townslee
MOLLY TOWNSLEE, CITY CLERK

APPROVED AS TO FORM:

By: Angela Belbeck
ANGELA BELBECK, CITY ATTORNEY

FILED WITH CITY CLERK: 09/25/13
DATE PASSED: 10/28/13
DATE OF PUBLICATION: 10/31/13
EFFECTIVE DATE: 11/05/13
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