

ORDINANCE NO. 1201

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF GIG HARBOR, WASHINGTON, FOR THE 2011 FISCAL YEAR AND CREATING THE STRATEGIC RESERVE FUND AND EQUIPMENT REPLACEMENT FUND.

WHEREAS, the Mayor of the City of Gig Harbor, Washington completed and placed on file with the city clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said city for the 2011 fiscal year, and a notice was published that the Gig Harbor City Council would meet on November 8 and November 22, 2010 at 5:30 p.m., in the Council Chambers in the Civic Center for the purpose of making and adopting a budget for 2011 and giving taxpayers an opportunity to be heard on the budget; and

WHEREAS, the City Council did meet at the established time and place and did consider the matter of the 2011 proposed budget; and

WHEREAS, major tax revenues have declined in recent years, while unit costs and the need for capital projects have gone up; and

WHEREAS, the 2011 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Gig Harbor for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Gig Harbor for 2011 and being sufficient to meet the various needs of Gig Harbor during 2011; and

WHEREAS, the 2011 proposed budget establishes separately two new funds: the Strategic Reserve fund which will allow the City to take advantage of opportunities as they arise and insulate the city from economic downturns; and the Equipment

Replacement fund which will allow the City to accumulate funds for replacement of equipment;

NOW, THEREFORE, the City Council of the City of Gig Harbor **DO ORDAIN** as follows:

Section 1. The budget for the City of Gig Harbor, Washington, for the year 2011 is hereby adopted in its final form and content.

Section 2. Estimated resources, including beginning fund balances, for each separate fund of the City of Gig Harbor, and aggregate total for all funds combined, for the year 2011 are set forth in summary form below, and are hereby appropriated for expenditure during the year 2011 as set forth in the following:

2011 BUDGET APPROPRIATIONS

| FUND / DEPARTMENT | AMOUNT |
|---|---------------------|
| 001 GENERAL GOVERNMENT | |
| 01 Non-Departmental | \$3,166,427 |
| 02 Legislative | 29,350 |
| 03 Municipal Court | 360,750 |
| 04 Administrative / Financial / Legal | 1,290,800 |
| 06 Police | 2,846,352 |
| 14,15,16 Planning / Building / Public Works/Parks/Buildings | 1,933,555 |
| 19 Ending Fund Balance | 1,848,330 |
| TOTAL GENERAL FUND - 001 | 11,475,564 |
| | |
| 101 STREET OPERATING | 1,593,266 |
| 102 STREET CAPITAL | 911,556 |
| 105 DRUG INVESTIGATION STATE | 12,776 |
| 106 DRUG INVESTIGATION FEDERAL | 34,071 |
| 107 HOTEL / MOTEL FUND | 276,430 |
| 108 PUBLIC ART CAPITAL PROJECTS | 91,938 |
| 109 PARK DEVELOPMENT FUND | 1,986,919 |
| 110 CIVIC CENTER DEBT RESERVE | 3,989,426 |
| 111 STRATEGIC RESERVE | 280,000 |
| 112 EQUIPMENT REPLACEMENT RESERVE | 50,000 |
| 208 LTGO BOND REDEMPTION | 1,370,824 |
| 209 2000 NOTE REDEMPTION | 65,297 |
| 210 LID 99-1 GUARANTY | 97,032 |
| 211 UTGO BOND REDEMPTION | 448,272 |
| 301 CAPITAL DEVELOPMENT FUND | 238,761 |
| 305 GENERAL GOVT. CAPITAL IMPROVEMENT | 267,561 |
| 309 IMPACT TRUST FEE | 196,407 |
| 401 WATER OPERATING | 1,630,320 |
| 402 SEWER OPERATING | 3,522,989 |
| 407 UTILITY RESERVE | 1,336,291 |
| 408 UTILITY BOND REDEMPTION FUND | 1,854,697 |
| 410 SEWER CAPITAL CONSTRUCTION | 4,376,516 |
| 411 STORM SEWER OPERATING | 1,115,175 |
| 412 STORM SEWER CAPITAL | 1,074,092 |
| 420 WATER CAPITAL ASSETS | 2,379,995 |
| 605 LIGHTHOUSE MAINTENANCE TRUST | 1,900 |
| TOTAL ALL FUNDS | \$40,678,075 |

Section 3. Attachment "A" is adopted as the 2011 personnel salary schedule.

Section 4. Due to budget constraints, the city does not authorize funding for "top step" bonuses for city employees in 2011.

Section 5. The City Council hereby establishes a fund to be called the "Strategic Reserve Fund." This fund shall be used by the City to 1) take advantage of strategic opportunities as they arise; and 2) insulate the City from revenue fluctuations, economic downturns, and other contingencies such as emergencies and disasters, uninsured losses and tax refunds.

Section 6. The City Council hereby establishes a fund to be called the "Equipment Replacement Reserve Fund." This fund shall be used to accumulate funds for major equipment purchases. This fund is not intended to be an equipment rental fund, nor is it intended to fully fund equipment purchases at the time of acquisition. Rather, this fund is intended to establish a reserve that will fund at least a portion of vehicle and equipment acquisition costs, thereby reducing expenditure spikes.

Section 7. The city clerk is directed to transmit a certified copy of the 2011 budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 8. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the City Council of the City of Gig Harbor, Washington, and approved by its Mayor at a regular meeting of the council held on this 22nd day of November, 2010.

CITY OF GIG HARBOR

CHARLES L. HUNTER, MAYOR

ATTEST:

Molly Towslee, City Clerk

Filed with city clerk: 11/03/10
Passed by the city council: 11/22/10
Date published: 12/08/10
Date effective: 12/13/10

| POSITION | 2011 RANGE | |
|---|-----------------------|----------------|
| | Minimum | Maximum |
| City Administrator | 9,323 | 11,654 |
| Chief of Police | 7,758 | 9,698 |
| Finance Director | 7,521 | 9,401 |
| Building & Fire Safety Director | 6,612 | 8,265 |
| City Engineer | 6,612 | 8,265 |
| Information Systems Manager | 6,612 | 8,265 |
| Planning Director | 6,612 | 8,265 |
| Police Lieutenant | 6,594 | 8,243 |
| Police Sergeant | 6,207 | 7,103 |
| Senior Engineer | 6,184 | 7,730 |
| City Clerk | 5,946 | 7,433 |
| Tourism Marketing Director | 5,933 | 7,416 |
| Public Works Superintendent | 5,857 | 7,321 |
| Wastewater Treatment Plant Supervisor | 5,857 | 7,321 |
| Court Administrator | 5,592 | 6,990 |
| Senior Planner | 5,562 | 6,953 |
| Associate Engineer | 5,440 | 6,800 |
| Accountant | 5,255 | 6,569 |
| Assistant Building Official/Fire Marshall | 5,153 | 6,441 |
| Field Supervisor | 5,041 | 6,301 |
| Senior WWTP Operator | 4,747 | 5,934 |
| Associate Planner | 4,563 | 5,704 |
| Police Officer | 4,518 | 5,647 |
| Construction Inspector | 4,450 | 5,563 |
| Planning / Building Inspector | 4,450 | 5,563 |
| Payroll/Benefits Administrator | 4,400 | 5,501 |
| Wastewater Treatment Plant Operator | 4,247 | 5,309 |
| Mechanic | 4,155 | 5,194 |
| Information System Assistant | 4,120 | 5,150 |
| Assistant City Clerk | 4,086 | 5,108 |
| Engineering Technician | 4,086 | 5,108 |
| Executive Assistant | 4,086 | 5,108 |
| Special Projects Coordinator | 4,086 | 5,108 |
| Maintenance Technician II | 3,972 | 4,965 |
| WWTP Collection System Tech II | 3,972 | 4,965 |
| Assistant Planner | 3,959 | 4,949 |
| Permit Coordinator | 3,959 | 4,949 |
| Community Development Assistant | 3,754 | 4,693 |
| Finance Technician | 3,721 | 4,651 |
| Lead Court Clerk | 3,591 | 4,489 |
| Administrative Assistant | 3,300 | 4,125 |
| Police Services Specialist | 3,247 | 4,059 |
| Court Clerk | 3,203 | 4,004 |
| Custodian | 3,190 | 3,988 |
| Maintenance Technician I (Laborer) | 3,190 | 3,988 |
| Administrative Receptionist | 2,794 | 3,493 |
| Community Development Clerk | 2,794 | 3,493 |