

ORDINANCE NO. 1201

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF GIG HARBOR, WASHINGTON, FOR THE 2011 FISCAL YEAR AND CREATING THE STRATEGIC RESERVE FUND AND EQUIPMENT REPLACEMENT FUND.

WHEREAS, the Mayor of the City of Gig Harbor, Washington completed and placed on file with the city clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said city for the 2011 fiscal year, and a notice was published that the Gig Harbor City Council would meet on November 8 and November 22, 2010 at 5:30 p.m., in the Council Chambers in the Civic Center for the purpose of making and adopting a budget for 2011 and giving taxpayers an opportunity to be heard on the budget; and

WHEREAS, the City Council did meet at the established time and place and did consider the matter of the 2011 proposed budget; and

WHEREAS, major tax revenues have declined in recent years, while unit costs and the need for capital projects have gone up; and

WHEREAS, the 2011 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Gig Harbor for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Gig Harbor for 2011 and being sufficient to meet the various needs of Gig Harbor during 2011; and

WHEREAS, the 2011 proposed budget establishes separately two new funds: the Strategic Reserve fund which will allow the City to take advantage of opportunities as they arise and insulate the city from economic downturns; and the Equipment

Replacement fund which will allow the City to accumulate funds for replacement of equipment;

NOW, THEREFORE, the City Council of the City of Gig Harbor **DO ORDAIN** as follows:

Section 1. The budget for the City of Gig Harbor, Washington, for the year 2011 is hereby adopted in its final form and content.

Section 2. Estimated resources, including beginning fund balances, for each separate fund of the City of Gig Harbor, and aggregate total for all funds combined, for the year 2011 are set forth in summary form below, and are hereby appropriated for expenditure during the year 2011 as set forth in the following:

2011 BUDGET APPROPRIATIONS

FUND / DEPARTMENT

AMOUNT

001 GENERAL GOVERNMENT

01	Non-Departmental	\$3,166,427
02	Legislative	29,350
03	Municipal Court	360,750
04	Administrative / Financial / Legal	1,290,800
06	Police	2,846,352
14,15,16	Planning / Building / Public Works/Parks/Buildings	1,933,555
19	Ending Fund Balance	1,848,330
TOTAL GENERAL FUND - 001		11,475,564

101	STREET OPERATING	1,593,266
102	STREET CAPITAL	911,556
105	DRUG INVESTIGATION STATE	12,776
106	DRUG INVESTIGATION FEDERAL	34,071
107	HOTEL / MOTEL FUND	276,430
108	PUBLIC ART CAPITAL PROJECTS	91,938
109	PARK DEVELOPMENT FUND	1,986,919
110	CIVIC CENTER DEBT RESERVE	3,989,426
111	STRATEGIC RESERVE	280,000
112	EQUIPMENT REPLACEMENT RESERVE	50,000
208	LTGO BOND REDEMPTION	1,370,824
209	2000 NOTE REDEMPTION	65,297
210	LID 99-1 GUARANTY	97,032
211	UTGO BOND REDEMPTION	448,272
301	CAPITAL DEVELOPMENT FUND	238,761
305	GENERAL GOVT. CAPITAL IMPROVEMENT	267,561
309	IMPACT TRUST FEE	196,407
401	WATER OPERATING	1,630,320
402	SEWER OPERATING	3,522,989
407	UTILITY RESERVE	1,336,291
408	UTILITY BOND REDEMPTION FUND	1,854,697
410	SEWER CAPITAL CONSTRUCTION	4,376,516
411	STORM SEWER OPERATING	1,115,175
412	STORM SEWER CAPITAL	1,074,092
420	WATER CAPITAL ASSETS	2,379,995
605	LIGHTHOUSE MAINTENANCE TRUST	1,900
TOTAL ALL FUNDS		\$40,678,075

Section 3. Attachment "A" is adopted as the 2011 personnel salary schedule.

Section 4. Due to budget constraints, the city does not authorize funding for “top step” bonuses for city employees in 2011.

Section 5. The City Council hereby establishes a fund to be called the “Strategic Reserve Fund.” This fund shall be used by the City to 1) take advantage of strategic opportunities as they arise; and 2) insulate the City from revenue fluctuations, economic downturns, and other contingencies such as emergencies and disasters, uninsured losses and tax refunds.

Section 6. The City Council hereby establishes a fund to be called the “Equipment Replacement Reserve Fund.” This fund shall be used to accumulate funds for major equipment purchases. This fund is not intended to be an equipment rental fund, nor is it intended to fully fund equipment purchases at the time of acquisition. Rather, this fund is intended to establish a reserve that will fund at least a portion of vehicle and equipment acquisition costs, thereby reducing expenditure spikes.

Section 7. The city clerk is directed to transmit a certified copy of the 2011 budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 8. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the City Council of the City of Gig Harbor, Washington, and approved by its Mayor at a regular meeting of the council held on this 22nd day of November, 2010.

CITY OF GIG HARBOR

CHARLES L. HUNTER, MAYOR

ATTEST:

Molly Towslee, City Clerk

Filed with city clerk: 11/03/10
Passed by the city council: 11/22/10
Date published: 12/08/10
Date effective: 12/13/10

Attachment A

POSITION	2011 RANGE	
	Minimum	Maximum
City Administrator	9,323	11,654
Chief of Police	7,758	9,698
Finance Director	7,521	9,401
Building & Fire Safety Director	6,612	8,265
City Engineer	6,612	8,265
Information Systems Manager	6,612	8,265
Planning Director	6,612	8,265
Police Lieutenant	6,594	8,243
Police Sergeant	6,207	7,103
Senior Engineer	6,184	7,730
City Clerk	5,946	7,433
Tourism Marketing Director	5,933	7,416
Public Works Superintendent	5,857	7,321
Wastewater Treatment Plant Supervisor	5,857	7,321
Court Administrator	5,592	6,990
Senior Planner	5,562	6,953
Associate Engineer	5,440	6,800
Accountant	5,255	6,569
Assistant Building Official/Fire Marshall	5,153	6,441
Field Supervisor	5,041	6,301
Senior WWTP Operator	4,747	5,934
Associate Planner	4,563	5,704
Police Officer	4,518	5,647
Construction Inspector	4,450	5,563
Planning / Building Inspector	4,450	5,563
Payroll/Benefits Administrator	4,400	5,501
Wastewater Treatment Plant Operator	4,247	5,309
Mechanic	4,155	5,194
Information System Assistant	4,120	5,150
Assistant City Clerk	4,086	5,108
Engineering Technician	4,086	5,108
Executive Assistant	4,086	5,108
Special Projects Coordinator	4,086	5,108
Maintenance Technician II	3,972	4,965
WWTP Collection System Tech II	3,972	4,965
Assistant Planner	3,959	4,949
Permit Coordinator	3,959	4,949
Community Development Assistant	3,754	4,693
Finance Technician	3,721	4,651
Lead Court Clerk	3,591	4,489
Administrative Assistant	3,300	4,125
Police Services Specialist	3,247	4,059
Court Clerk	3,203	4,004
Custodian	3,190	3,988
Maintenance Technician I (Laborer)	3,190	3,988
Administrative Receptionist	2,794	3,493
Community Development Clerk	2,794	3,493