

**CITY OF GIG HARBOR
ORDINANCE NO. 749**

AN ORDINANCE OF THE CITY OF GIG HARBOR AMENDING ORDINANCE NO. 742, ADDING A PUBLIC WORKS CLERK TO THE SALARY SCHEDULE, ADOPTING A NEW JOB DESCRIPTION AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Gig Harbor City Council has approved the creation of a new Public Works Clerk position in 1997; and

WHEREAS, the existing personnel policies for the City of Gig Harbor do not currently have a job description for the "Public Works Clerk" position;

NOW, THEREFORE, the City Council of the City of Gig Harbor, Washington, **ORDAINS** follows:

Section 1. The City of Gig Harbor Job Descriptions in Ordinance No. 742 shall be amended to include a new job description titled "Public Works Clerk" attached as Exhibit 'A' and incorporated herein by this reference.

Section 2. The 1997 Salary Schedule shall be amended to include the new position of Public Works Clerk with the salary range to be \$1,802 - \$2,251 per month. The amended 1997 Salary Schedule is attached hereto and incorporated herein by this reference.

Section 3. This ordinance shall take effect and be in full force five days after publication.

PASSED this 27th day of January, 1997.

Gretchen A. Wilbert, Mayor

ATTEST:

Mark E. Hoppen, City Administrator

Filed with City Clerk: 1/8/97

Passed by City Council: 1/27/97

Date Published: 2/5/97

Date Effective: 2/10/97