

RESOLUTION NO. 489

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO THE PROCESSING AND ISSUANCE OF DEVELOPMENT PERMITS IN ANNEXATION AREAS.

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WHEREAS, at least two annexations to the City of Gig Harbor are imminent; and

WHEREAS, a policy should be developed to address the handling of applications for development permits in annexation areas; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby adopts the following policy for handling of applications for development permits in annexation areas:

A. **Building Permits.**

1. Situation: A building permit has been issued by Pierce County, and only inspections and issuance a certificate of occupancy remain at the time of annexation. Because the building permit applicant has paid all fees to Pierce County, which fees cover the cost of the inspections and issuance of a certificate of occupancy, the City shall not perform such inspections or issue the certificate of occupancy.

2. Situation: A building permit application has been submitted to Pierce County, and Pierce County has determined that the application is fully complete and conforms to the building and zoning ordinances in place at the time the complete application was submitted. In this case, the building permit application is vested at the time of annexation. Because the applicant has paid all building permit fees to the County, the City shall not process the application.

3. Situation: A building permit application has been submitted to Pierce County, but

Pierce County has not made any determination of completeness or that the application is vested at the time of annexation. The building permit application should be returned to the applicant, along with the application fees, with instructions to submit the applications to the City. The City should then collect the full application fee and process the building permit from beginning to end.

4. Situation. A preliminary plat, grading permit or conditional use permit application has been submitted to Pierce County, and Pierce County has determined that the application is fully complete and conforms to the applicable ordinances in place at the time the complete application was submitted. In this case, the application is vested at the time of annexation. Because the applicant has paid all application fees to the County, the City shall not process the application.

5. Situation: A preliminary plat, grading permit or conditional use permit has been submitted to Pierce County, but Pierce

County has not made any determination of completeness or determined that the application is vested at the time of annexation. The application should be returned to the applicant, along with the application fees, with instructions to submit the application to the City. The City should then collect the entire fee and process the applications from beginning to end.

6. Situation: A site plan application has been submitted to Pierce County, and the application is incomplete or complete, vested or not vested at the time of annexation. In this situation, the application should be returned to the applicant, along with the application fees, with instructions to submit the application to the City. The City should then collect the entire fee and process the applications from beginning to end.

7. Situation: A site plan application has been approved but a building permit for the development has not yet been applied for or issued. The building permit application should be submitted to the City, together

with all required fees, and the City should process the application from beginning to end.

RESOLVED by the City Council this 24th day of February, 1997.

APPROVED:

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STEVE EKBERG, MAYOR PRO  
TEM

ATTEST/AUTHENTICATED:

CITY ADMINISTRATOR, MARK HOPPEN

APPROVED AS TO FORM;  
OFFICE OF THE CITY ATTORNEY:

BY: \_\_\_\_\_

FILED WITH THE CITY CLERK: 2/15/97

PASSED BY THE CITY COUNCIL: 2/24/97

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