

**CITY OF GIG HARBOR**  
**RESOLUTION NO. 454**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR AUTHORIZING THE FORMATION OF A CITIZENS COMMITTEE TO DEVELOP A DESIGN GUIDELINES MANUAL WHICH IMPLEMENTS THE COMMUNITY DESIGN ELEMENT OF THE REVISED CITY OF GIG HARBOR COMPREHENSIVE PLAN.**

*WHEREAS, the City of Gig Harbor Planning Commission, in its role as the citizens land-use advisory commission for the City of Gig Harbor, needs to allocate sufficient time to accomplish assigned tasks for 1995; and,*

*WHEREAS, the Planning Commission's work schedule for 1995 requires that several tasks be accomplished within the first six months of the year; and,*

*WHEREAS, an efficient and timely method of accomplishing multiple planning tasks is the use of planning commission subcommittees and/or ad-hoc citizens technical/advisory committees; and,*

*WHEREAS, the development of design guidelines should be undertaken by a group of interested citizens who have varied experience, backgrounds and interests in construction, development and design; and*

*WHEREAS, a design guidelines technical committee was convened in April of*

1995 and commenced work on a design guidelines manual for the City;  
and

WHEREAS, substantial progress has been made on the development of a preliminary draft, the complexities of design guideline issues and need for a comprehensive approach to design guidelines for the City and its urban growth area is of such a substantial undertaking that the design guidelines technical committee needs more time in order to develop its recommendation to the City Planning Commission.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GIG HARBOR:**

Section 1 Formation of Design Guidelines Technical Committee. There shall be formed an ad-hoc committee (Design Guidelines Technical Committee) to develop a Design Guidelines Manual for presentation to the City of Gig Harbor Planning Commission. The Mayor shall provide public notice on the formation of the ad hoc committee and shall request interested citizens to submit a statement or letter of interest which includes relevant expertise. A statement or letter of interest must be submitted by no later than February 15, 1995. The City Council shall review all letters of interest submitted and, following review at a special meeting, shall submit its preference to the Mayor. Membership shall be by appointment of the Mayor and by approval of the City Council, by no later than March 1, 1995.

Section 2 Representation on the Design Guidelines Technical Committee. The Design Review Technical Committee shall be composed of the following:

- ♦ Two members of the City of Gig Harbor Planning Commission.

- ♦ One professional building designer, engineer or land-use planning specialist.
- ♦ One licensed professional architect.
- ♦ One professional contractor or builder.
- ♦ Two lay citizens residing within the City who have displayed an interest in community design.

Section 3. Responsibilities of the Design Guidelines Technical Committee.

The Design Guidelines Technical Committee shall develop, with assistance provided by the City of Gig Harbor Planning-Building staff, a design guidelines manual which implements the goals and policies of the City of Gig Harbor Comprehensive Plan Community Design Element. The Technical Committee shall provide a recommendation to the City of Gig Harbor Planning Commission on the proposed design guidelines manual. The Technical Committee may meet as often as it deems necessary and all meetings shall be in accordance with the Open Public Meetings Act. A recommendation to the Planning Commission shall be submitted by no later than December 31, 1995. Upon a final recommendation of the Planning Commission to the City Council, the Design Guidelines Technical Committee's responsibilities shall terminate and the committee shall be dissolved.

PASSED AND APPROVED, at the regularly scheduled City Council meeting of the 28th day of August, 1995.

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Gretchen Wilbert, Mayor

ATTEST:

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*Mark E. Hoppen, City Administrator*

*Filed with City Clerk: 8/23/95*

*Passed by City Council: 8/28/95*