

**RESOLUTION NO. 449**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR,  
WASHINGTON, SETTING CHARGES AND FEES FOR THE PHOTOCOPYING AND  
TRANSCRIPTION OF PUBLIC RECORDS.**

WHEREAS, the City of Gig Harbor is adopting an ordinance which requires the City Clerk to set fees and charges for the provision of photocopies and transcriptions of public records, and

WHEREAS, RCW 42.17.300 permits agencies such as cities to impose a reasonable charge for providing photocopies of public records so long as the charge shall not exceed the amount necessary to reimburse the agency for its actual cost incident to such photocopying, and

WHEREAS, the City Clerk has prepared a schedule of fees that relates photocopying costs and transcription costs to fees charged to the public, now, therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. The "Interim Public Records Index and Fees Schedule," attached as Exhibit A hereto and incorporated herein by this reference as if set forth in full, is hereby adopted as the official schedule of fees and charges for photocopying and transcription costs of public records for the City of Gig Harbor.

RESOLVED this 10th day of July, 1995.

APPROVED:

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CORBETT PLATT, MAYOR PRO TEM

ATTEST/AUTHENTICATED:

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MARK E. HOPPEN, CITY CLERK

FILED WITH THE CITY CLERK: 7/3/95  
PASSED BY THE CITY COUNCIL: 7/10/95  
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Exhibit 'A'

**INTERIM PUBLIC RECORDS INDEX AND FEES SCHEDULE  
FOR THE CITY OF GIG HARBOR**

7/6/95

Photocopying of Public Records: \$ .10 per copy

3 cents for paper/supplies/copier cost

7 cents per copy for staff time

Transcription of Recorded Material: \$35.00 per hour

Mailing of copies: Actual U.S. Postal rates