

CITY OF GIG HARBOR

RESOLUTION # 328

A Resolution establishing a public health and safety committee for the City of Gig Harbor.

WHEREAS, in accordance with WAC 296-24-045, all employers of eleven or more employees are required to have a safety and health committee composed of employer-selected or elected employees.

NOW, THEREFORE, the City Council of the City of Gig Harbor, Washington, RESOLVES as follows:

- 1) A public safety and health committee composed of the following members shall hereby be created:
  - a) City Administrator
  - b) Public Works Director
  - c) Police Chief
  - d) two councilmembers
- 2) The public health and safety committee shall have an elected chairperson.
- 3) The public health and safety committee shall be responsible for determining the frequency of committee meetings; however, the committee shall meet at least once a year.
  - a) The committee shall be responsible for determining the date, hour, and location of the meeting.
  - b) The length of each meeting shall not exceed one hour, except by committee majority vote.
- 4) Minutes of each committee meeting shall be prepared and filed for a period of at least one year.
- 5) The public health and safety committee meetings shall address the following:
  - a) Review of safety and health inspection reports to assist in correction of identified

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- unsafe conditions/practices.
- b) Evaluation of accident investigations conducted since the last meeting to determine if the cause of the acts/conditions involved was properly identified and corrected.
- c) Evaluation of the accident and illness prevention program with a discussion of recommendations for improvement where indicated.
- d) Meeting attendance shall be documented.
- e) Subjects discussed at the meeting shall be documented.
- f) Issues may be presented for discussion by any member of the committee, the council, or the mayor.
- g) A report on the meeting will be provided to the mayor with recommendations on the issues.

PASSED AND APPROVED, at the regularly scheduled City Council meeting on the 26th day of September, 1991.

  
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Gretchen A. Wilbert, Mayor

ATTEST:

  
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Michael R. Wilson  
City Administrator/Clerk

Filed with City Council: 9/3/91  
Passed by City Council: 9/9/91