

WHEREAS, Chapter 89, Laws of 1979, First Extraordinary Session (46th Legislative Session) of the State of Washington, authorizes cities and towns to dispense with advertisement and competitive bidding with respect to purchases between \$2,000.00 and \$4,000.00, provided that the legislative authority of such city or town authorizes by Resolution a procedure for securing telephone and/or written quotations from enough vendors to assure establishment of a competitive price, and for awarding such contracts for purchase of materials, equipment or services to the lowest responsible bidder; and

WHEREAS, the Town Council of the Town of Gig Harbor believes it to be in the best interest of the Town and in furtherance of good purchasing policy to authorize such a procedure; and

WHEREAS, normal budgetary policy of the Town of Gig Harbor precludes major expenditure without prior approval of the Gig Harbor Town Council; and

WHEREAS, the procedure under which advertisement and competitive bidding may be dispensed with, as aforesaid, should encompass the submittal of telephone or written quotations for such purchases to the Gig Harbor Town Council, except under emergency situations when such purchase need only be approved by the Mayor of the Town of Gig Harbor; and

WHEREAS, the nature of certain materials, equipment or services might preclude the establishment of a defined number of quotations in order to provide enough quotations for determination of a competitive price, and the Town Council wishes to incorporate within the procedure a method whereunder such procedure may be utilized, irrespective of the number of bids obtained under such circumstances.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GIG HARBOR: That a procedure to purchase material, equipment or services, the cost of which is between \$2,000.00 and \$4,000.00, is hereby authorized under the following procedures:

1. Telephone and/or written quotations for purchase of any such materials, equipment or services shall be obtained and submitted to the Town Council of the Town of Gig Harbor for approval, except in any emergency situation, in which event, such quotation shall be submitted to the Mayor of the Town of Gig Harbor for approval.
2. That three (3) telephone and/or written quotations shall be sufficient to determine a competitive price for any such purchase except when reasonable effort has failed to produce three (3) quotations, in which event, the quotations which have been obtained by such means shall be submitted for approval as aforesaid.

3. When the aforesaid procedure has been followed and upon approval of the mayor, a contract for the purchase of any such materials, equipment or services may be awarded to the lowest responsible bidder.

4. Immediately after the award of any such contract pursuant to the aforesaid procedure, all bid quotations obtained shall be filed for record with the Clerk-Treasurer, which record shall be open to public inspection and any information contained within such record shall be available by telephone inquiry.

APPROVED AND ADOPTED this 10 day of August, 1979, at a regularly scheduled meeting of the Town Council of the Town of Gig Harbor.

Ruth M. Bogue
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Mayor

ATTEST:

Donald J. Avery
Donald J. Avery Clerk-Treasurer