

## ORDINANCE 1474

### AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, ADOPTING THE 2022 ANNUAL BUDGET; ESTABLISHING APPROPRIATIONS OF FUNDS FOR THE 2022 FISCAL YEAR; TRANSMITTING BUDGET COPIES TO THE STATE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

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**WHEREAS**, the Mayor of the City of Gig Harbor, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of the City for the 2022 fiscal year; and

**WHEREAS**, the City of Gig Harbor published notice that the Gig Harbor City Council would meet on November 8, 2021 and November 22, 2021 at 5:30 p.m., in the Gig Harbor Council Chambers for the purpose of providing the public an opportunity to be heard on the proposed budget for the 2022 fiscal year and to adopt the budget; and

**WHEREAS**, the City Council did meet at the dates and times so specified, and heard testimony of interested citizens and taxpayers; and

**WHEREAS**, the 2022 proposed annual budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Gig Harbor for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of Gig Harbor for the 2022 fiscal year;

**NOW THEREFORE**, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

**Section 1. Budget Adopted.** The budget for the City of Gig Harbor, Washington, for the 2022 fiscal year, on file with the City Clerk, is hereby adopted in its final form and content.

**Section 2. Funds Appropriated.** Estimated resources, including beginning fund balances, for each separate fund of the City of Gig Harbor, and aggregate total for all funds combined, for the 2022 fiscal year are set forth in summary form below, and are hereby appropriated for expenditure during the 2022 fiscal year as set follows:

2022 BUDGET APPROPRIATIONS	
FUND / DEPARTMENT	AMOUNT
001 <b>GENERAL GOVERNMENT</b>	
01 Non-Departmental	\$ 8,601,530
02 Legislative	73,000

03	Municipal Court	535,000
04	Administrative / Financial /	2,406,700
06	Police	4,637,843
14	Community Development	2,814,246
15	Park Operating	1,836,694
16	Buildings	710,030
19	Ending Fund Balance	2,693,061

**TOTAL GENERAL FUND - 001** **\$24,308,104**

101	STREET OPERATING	5,647,720
102	STREET CAPITAL	9,857,152
650	TRANSPORTATION BENEFIT	4,849,000
103	SENIOR SERVICES	200,599
104	PEDESTRIAN SAFETY	215,027
105	DRUG INVESTIGATION STATE	18,279
106	DRUG INVESTIGATION FEDERAL	11,514
107	HOTEL / MOTEL FUND	1,315,527
108	PUBLIC ART CAPITAL PROJECTS	51,657
109	PARK DEVELOPMENT FUND	3,811,320
111	STRATEGIC RESERVE	3,600,464
112	EQUIPMENT REPLACEMENT	539,855
208	LTGO BOND REDEMPTION	341,879
211	UTGO BOND REDEMPTION	556,731
301	CAPITAL DEVELOPMENT FUND	1,361,698
305	GENERAL GOVT. CAPITAL	1,260,827
309	IMPACT TRUST FEE	5,835,068
310	HOSPITAL BENEFIT ZONE	8,605,679
401	WATER OPERATING	4,751,531
402	SEWER OPERATING	12,415,396
403	SHORECREST RESERVE	242,195
407	UTILITY RESERVE	1,437,497
408	UTILITY BOND REDEMPTION	2,330,101
410	SEWER CAPITAL CONSTRUCTION	9,455,963
411	STORM SEWER OPERATING	2,647,507
412	STORM SEWER CAPITAL	3,676,179
420	WATER CAPITAL ASSETS	8,718,613

**TOTAL ALL FUNDS** **\$118,213,082**

**Section 3. Salary Schedule.** Attachment "A" is adopted as the 2022 personnel salary schedule for all employees.

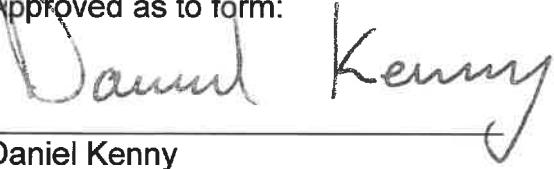
**Section 4. Transmittal.** The City Clerk is directed to transmit a certified copy of the 2022 budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

**Section 5. Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

**Section 6. Effective Date.** This ordinance shall be in force and take effect five (5) days after its publication according to law.

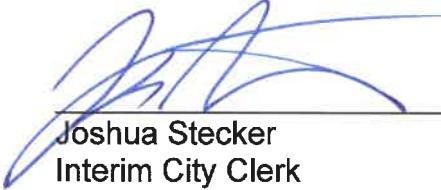
**ADOPTED** by the Council of the City of Gig Harbor at a regular meeting thereof, held this 22<sup>nd</sup> day of November, 2021.

Approved as to form:

  
Daniel Kenny  
City Attorney

  
Kit Kuhn  
Mayor

Attest:

  
Joshua Stecker  
Interim City Clerk

PUBLICATION DATE: 11/25/21  
EFFECTIVE DATE: 11/30/21

## Attachment A

### 2022 Salary Schedule Executive Positions

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
City Administrator	\$157,991	\$165,890	\$174,185	\$182,894	\$192,039
City Attorney	\$144,789	\$152,029	\$159,630	\$167,612	\$175,993
Chief of Police	\$136,272	\$143,086	\$150,240	\$157,752	\$165,640
Finance Director	\$127,755	\$134,143	\$140,850	\$147,893	\$155,288
Public Works Director	\$127,755	\$134,143	\$140,850	\$147,893	\$155,288
Community Development Director	\$127,755	\$134,143	\$140,850	\$147,893	\$155,288
Human Resources Director	\$121,623	\$127,704	\$134,090	\$140,794	\$147,834
Police Lieutenant	\$121,623	\$127,704	\$134,090	\$140,794	\$147,834
Assistant City Attorney	\$99,649	\$104,632	\$109,863	\$115,356	\$121,124
City Clerk	\$91,558	\$96,136	\$100,943	\$105,990	\$111,289
HR Analyst	\$76,803	\$80,643	\$84,675	\$88,909	\$93,354

### 2022 Salary Range Non-Represented Non-Supervisory Personnel

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Assistant City Clerk	\$75,794	\$78,257	\$80,801	\$83,427	\$86,138	\$88,938	\$91,828	\$94,813
Human Resources Assistant	\$51,830	\$53,515	\$55,254	\$57,049	\$58,904	\$60,818	\$62,795	\$64,835

### 2022 Salary Range Police Personnel

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Police Sergeant	\$8,683	\$9,117	\$9,573	\$10,052	
Police Officer	\$6,575	\$6,903	\$7,248	\$7,611	\$7,991

### \*2022 Salary Range Supervisory Personnel

Job Title	Minimum	Maximum
City Engineer	\$8,247	\$10,309
Information Systems Manager	\$8,247	\$10,309
Building Official / Fire Marshal	\$7,896	\$9,870
Parks Manager	\$7,322	\$9,153
Principal Planner	\$7,322	\$9,153
Tourism & Communications Director	\$7,142	\$8,928
Court Administrator	\$7,088	\$8,860
Public Works Superintendent	\$7,051	\$8,814
Wastewater Treatment Plant Supervisor	\$7,051	\$8,814

\*Contract currently under negotiations.

**2022 Salary Range**  
**Non-Supervisory Personnel**

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Senior Engineer	\$94,000	\$97,055	\$100,210	\$103,466	\$106,829	\$110,301	\$113,886	\$117,587
Associate Engineer	\$86,930	\$89,755	\$92,672	\$95,684	\$98,793	\$102,004	\$105,319	\$108,742
Project Engineer	\$86,930	\$89,755	\$92,672	\$95,684	\$98,793	\$102,004	\$105,319	\$108,742
Senior Accountant	\$86,708	\$89,526	\$92,435	\$95,439	\$98,541	\$101,744	\$105,050	\$108,464
Senior Planner	\$86,657	\$89,473	\$92,381	\$95,383	\$98,483	\$101,684	\$104,989	\$108,401
Infrastructure Systems Engineer	\$78,203	\$80,745	\$83,369	\$86,078	\$88,876	\$91,764	\$94,747	\$97,826
Assistant Building Official / FM	\$76,628	\$79,119	\$81,690	\$84,345	\$87,086	\$89,916	\$92,839	\$95,856
Field Supervisor	\$76,628	\$79,119	\$81,690	\$84,345	\$87,086	\$89,916	\$92,839	\$95,856
Construction Supervisor	\$76,628	\$79,119	\$81,690	\$84,345	\$87,086	\$89,916	\$92,839	\$95,856
Senior WWTP Operator	\$72,144	\$74,488	\$76,909	\$79,409	\$81,990	\$84,654	\$87,405	\$90,246
GIS Coordinator	\$68,867	\$71,105	\$73,416	\$75,802	\$78,265	\$80,809	\$83,435	\$86,147
Payroll / Benefits Administrator	\$70,397	\$72,685	\$75,047	\$77,486	\$80,004	\$82,604	\$85,289	\$88,061
Associate Planner	\$69,336	\$71,589	\$73,916	\$76,318	\$78,798	\$81,359	\$84,003	\$86,733
Construction Inspector	\$67,648	\$69,847	\$72,117	\$74,461	\$76,881	\$79,379	\$81,959	\$84,623
Building Inspector/Plans Reviewer	\$67,648	\$69,847	\$72,117	\$74,461	\$76,881	\$79,379	\$81,959	\$84,623
Executive Assistant	\$66,639	\$68,805	\$71,041	\$73,350	\$75,734	\$78,195	\$80,736	\$83,360
Mechanic	\$65,416	\$67,542	\$69,738	\$72,004	\$74,344	\$76,760	\$79,255	\$81,831
WWTP Operator	\$64,539	\$66,636	\$68,802	\$71,038	\$73,347	\$75,731	\$78,192	\$80,733
Engineering Technician	\$64,013	\$66,093	\$68,241	\$70,459	\$72,749	\$75,113	\$77,555	\$80,075
Building Maintenance Technician	\$63,498	\$65,562	\$67,693	\$69,893	\$72,164	\$74,510	\$76,931	\$79,431
Information Systems Assistant	\$62,620	\$64,655	\$66,756	\$68,926	\$71,166	\$73,479	\$75,867	\$78,333
WWTP Collection Systems Tech II	\$60,366	\$62,328	\$64,354	\$66,446	\$68,605	\$70,835	\$73,137	\$75,514
Assistant Planner	\$60,175	\$62,130	\$64,150	\$66,235	\$68,387	\$70,610	\$72,905	\$75,274
Code Enforcement Officer	\$60,175	\$62,130	\$64,150	\$66,235	\$68,387	\$70,610	\$72,905	\$75,274
Permit Coordinator	\$60,175	\$62,130	\$64,150	\$66,235	\$68,387	\$70,610	\$72,905	\$75,274
Community Services Officer	\$59,641	\$61,579	\$63,580	\$65,646	\$67,780	\$69,983	\$72,257	\$74,606
Finance Technician	\$58,670	\$60,577	\$62,546	\$64,579	\$66,677	\$68,844	\$71,082	\$73,392
Utility Billing Technician	\$58,670	\$60,577	\$62,546	\$64,579	\$66,677	\$68,844	\$71,082	\$73,392
Planning Technician	\$58,367	\$60,264	\$62,223	\$64,245	\$66,333	\$68,489	\$70,715	\$73,013
Administrative Assistant	\$57,054	\$58,908	\$60,822	\$62,799	\$64,840	\$66,947	\$69,123	\$71,370
Community Development Assistant	\$57,054	\$58,908	\$60,822	\$62,799	\$64,840	\$66,947	\$69,123	\$71,370
Public Works Assistant	\$57,054	\$58,908	\$60,822	\$62,799	\$64,840	\$66,947	\$69,123	\$71,370
Police Services Specialist	\$49,338	\$50,942	\$52,597	\$54,307	\$56,072	\$57,894	\$59,776	\$61,718
Court Clerk	\$48,671	\$50,253	\$51,886	\$53,573	\$55,314	\$57,111	\$58,968	\$60,884
Custodian	\$48,500	\$50,076	\$51,704	\$53,384	\$55,119	\$56,910	\$58,760	\$60,670
Public Works / Utility Billing Clerk	\$48,470	\$50,045	\$51,671	\$53,351	\$55,085	\$56,875	\$58,723	\$60,632
Community Development Clerk	\$48,470	\$50,045	\$51,671	\$53,351	\$55,085	\$56,875	\$58,723	\$60,632
Laborer	\$46,056	\$47,553	\$49,098	\$50,694	\$52,341	\$54,042	\$55,799	\$57,612

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Maintenance Technician	\$56,626	\$58,466	\$60,366	\$62,328	\$64,354	\$66,446	\$68,605	\$70,835	\$73,137	\$75,514

The parties agree to continue the combination of Maintenance Technician I and II ranges. Employees will not be able to exceed the mid-range of this classification until they have been with the City for at least 5 years and have achieved goals, licenses and/or certifications. This classification requires a CDL Class B license with a Tanker Endorsement. Employees who do not have this required license must obtain it within 18 months.

WWTP - Operator In Training (OIT)      \$62,507

OIT is an automatic progression into WWTP Operator once employee receives Group 1 Certification.

Updated 9/16/2021