



Wastewater Treatment Plant CLIENT ASSISTANCE MEMO

GREASE INTERCEPTOR GUIDELINES

Who needs a Grease Interceptor?

Any food service establishment that cuts, cooks, bakes, prepares or serves food, which disposes of food-related wastes and/or which has a local, State, and/or Federal food service permit.

Exemptions:

- Modifications to existing facilities that do not add new buildings or increase the level of grease generating activities are exempt from this requirement.
- Adult family homes and family day care facilities as defined in the International Building Code.
- Facilities with 4 or less drainage fixture units (DFU's).

I have determined that my food service establishment does require an interceptor. What is the next step?

You will need to fill out a [Grease Interceptor Permit Application](#) and a [Plumbing Permit Application](#). Forms are available at the Community Development counter or online at www.gigarborwa.gov. Information needed to fill out this permit can be found in the City of Gig Harbor Grease [Ordinance 1185](#). To determine what size interceptor you will need, please refer to [GHMC 13.30.070](#) Table 7-3, Table 10-2 & Table 10-3. The Ordinance and current versions of city code are also available online. If you need to speak to someone, you may call the WWTP Superintendent at 253.851.8999. These application forms, plans, specifications and sizing criteria must be submitted with the applicable fees for review. Applications and required submittal documents can be submitted to buildingintake@gigarborwa.gov.

Is there a fee?

Yes, there is. Contact the City of Gig Harbor's Permit Coordinator for current fee information

Other Fees and Utility Hook-up Fees:

1. Plumbing Permit
2. Sanitary Sewer Hook-up
3. Water Meter Hook-up

How long does it take to get a Grease Interceptor Permit?

Generally, permits are issued in two weeks or less.

How long is the Grease Interceptor Permit valid for?

180 days. Extensions may be granted upon request.

Is maintenance required?

Yes, an operational permit will be issued by the Wastewater Treatment Plant Superintendent before connection to the sanitary sewer. The initial schedule will be set up per City history of like facilities. Once an individual history is established, the WWTP Superintendent will adjust the schedule as needed to provide minimum protection to the Publicly Owned Treatment Works (POTW). No fee will be required for the operational permit.

Your role in maintaining your grease interceptor will be as stated in your operational permit at your expense. Maintenance frequency depends on type of establishment you have. Depending on the size of the interceptor, this could vary from once per week, to once every six months.

What if I have other questions?

Permitting & Fees – Contact Patty McGallian, Permit Coordinator, PMcGallian@gigarborwa.gov or call 253.851.6170

Sizing & Operational Permit – Chuck Roy WWTP Superintendent, Croy@gigarborwa.gov or call 253.851.8999

For more information: This client assistance memo provides the basic information and requirements for a grease interceptor application and permit. In addition, the Gig Harbor Municipal Code contains specific requirements. For more information on the permitting and use of Grease Interceptors, contact the City of Gig Harbor Building & Fire Safety Division 253.851.6170. We thank you for your cooperation.

This memo is intended as a guide for applicants and is not a substitute for the applicable code sections.

City of Gig Harbor | 3510 Grandview Street | Gig Harbor, WA 98335 | 253.851.6170 | gigarborwa.gov

The City of Gig Harbor is pleased to offer electronic plan review.

Please submit completed application to buildingintake@gigarborwa.gov